

COVID-19 Exposure Notification Letter

Dear Parent/Guardian,

You are receiving this notification because:

Your child has been identified as a potential close contact with a person who tested positive for COVID-19 at Western Middle School. Close contact means being within 6 feet (2 meters) of someone for 15 minutes or more.

Your child may have had close contact with someone with COVID-19 on the following date(s): 10/27, 10/28, 10/29/20

What should I do now about school work?

We understand that this is a difficult situation on many levels and we are always willing to help as much as we can. There are other students affected as well, so you are not alone. Your student's teacher will provide educational supports for your student during the quarantine period.

Please feel free to reach out to us through email whenever you have questions or concerns.

Assignments/Lessons:

Please check Google Classroom daily. Lesson plans and assignments will be posted along with due dates for assignments.

Tests/Quizzes:

Tests and Quizzes will be handled per teacher basis. Some may be emailed to students or taken on Google Classroom. Others may wait to give tests upon return. Teachers will communicate this with students.

Make Up Policy:

We are using this make-up policy below and applying it to all those students that are marked VQ. They have 5 days to coordinate with you any make-up or missing work once they return.

Arrangements for making up missed assignments shall be made by the student with each teacher. Teachers will communicate their timetable for making up missed assignments in their class syllabus/expectations. The designated time limit is one day for each day's absence to a maximum of five days. Credit will be given for all work made up with the following exceptions: Out of School Suspensions (see suspension policy under Disciplinary Guidelines) and Unexcused Absences. For Pre-Arranged Family Trips, only major assignments and not daily work may be made up for credit.

TEACHER OR HALLWAY SPECIFIC - INSERT

What should I do about exposure?

- **Keep your child home (“quarantine”) and away from other people until Friday, November 13th = 10 days from last exposure to person with confirmed COVID-19].** The purpose of quarantine is to wait and see if a person who has been exposed to someone with COVID-19 will get infected. A negative test during this quarantine period only means that they did not have COVID-19 at the time of testing, but they may still develop symptoms or test positive for COVID-19 later within the 14-day period.
They should leave the home only if you are taking them to get medical care or for COVID-19 testing.
- Watch for COVID-19 symptoms (see list below).
- Your child should not attend school, child care, or participate in other social or community activities during quarantine.

What about siblings?

- At this time, your child’s siblings and other household members can still attend school, child care, or participate in other social or community activities.
 - However, if your child who was exposed develops COVID-19 symptoms or tests positive, then the entire household should quarantine for 10 days and seek testing.

When should my child be tested for COVID-19?

It is best to wait 5 – 7 days to be tested UNLESS your child develops symptoms. If they develop symptoms, seek testing as soon as possible. Call your child’s healthcare provider to be tested or go to a free testing site.

- **If your child’s test result shows that they have COVID-19, please notify Western Middle School main office (765-883-5566) as soon as possible.**
- If your child’s test is negative, they must still quarantine until **Friday, November 13th**. A negative test does not necessarily mean your child does not have COVID-19. The test results only means that they did not have COVID-19 at the time of testing.

What are the common symptoms of COVID-19?

Most COVID-19 cases are mild with fever and cough. Adults and children with COVID-19 have reported the following symptoms or combinations of symptoms, which may appear 2-14 days after exposure to the virus:

- Fever of 100.4°F or 38°C or higher
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Fatigue
- Muscle pain or body aches
- Headache severe
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms. Please talk to your medical provider for any other symptoms that are severe or concerning to you.

If you have any questions, please contact the middle school.

Thank you,

Tracy Horrell
Western Middle School Principal